

MENOMONEE FALLS COMMUNITY EDUCATION / RECREATION DEPARTMENT Application for Seasonal Employment

NAME _____ DATE _____
Last First Middle

PRESENT ADDRESS _____ PHONE _____
Street City Zip

HOME ADDRESS _____ PHONE _____
Street City Zip

If you are a minor, please give your age: _____ Date of Birth: _____ / _____ / _____ CELL PHONE _____

If you are a college student, please give your moving date _____ / _____ / _____ E-MAIL _____

POSITION DESIRED: _____ **CAREER GOAL:** _____

EDUCATION	Name of School & Location	Course/Degree	Yr. Grad.
Elementary			
High School			
College			
Technical			

EMPLOYMENT HISTORY

1. Employer: _____ Address: _____
 Title/Duties _____ Phone: _____
 Dates: _____ Wage: _____ Reason for leaving: _____

2. Employer: _____ Address: _____
 Title/Duties _____ Phone: _____
 Dates: _____ Wage: _____ Reason for leaving: _____

3. Employer: _____ Address: _____
 Title/Duties _____ Phone: _____
 Dates: _____ Wage: _____ Reason for leaving: _____

CERTIFICATIONS – check any of the certifications you have. List the certifying organization (Red Cross, American Heart, WIAA, Etc.) and the **expiration date**.

CPR _____	WIAA Official (list sports) _____
First Aid _____	Fitness Instructor (type) _____
AED _____	Valid Wisconsin Driver's License # _____
WSI _____	Expiration _____
Lifeguard _____	Other _____

VOLUNTEER EXPERIENCE / CLUBS / ORGANIZATIONS / ATHLETICS

1. Agency / Activity: _____ Address: _____
 Title / Duties: _____ Dates: _____ Phone: _____

2. Agency / Activity: _____ Address: _____
 Title / Duties: _____ Dates: _____ Phone: _____

3. Agency / Activity: _____ Address: _____
 Title / Duties: _____ Dates: _____ Phone: _____

OTHER QUALIFICATIONS - List other qualifications/skills (course work, computer programs, equipment familiar with, other experience)

INTEREST / ABILITIES – check once if you have participated in the activity, check twice if you are prepared to lead the activity.

Indicate the specific activity and/or the level of achievement (_____ Softball youth league)

_____ Arts & Crafts	_____ Baseball
_____ Computers	_____ Basketball
_____ Dance	_____ Lifeguard
_____ Playground	_____ Softball
_____ Fitness	_____ Swimming Instr. (WSI)
_____ Music	_____ Volleyball
_____ Outdoor Activities	_____ Officiating
_____ Pre-School Instruction	_____ Other

REFERENCES:

Give three (3) references, not related to you, who have knowledge of your character, personality, scholarship and general ability. One of the references should be a faculty member if you are a student.

1. Name _____ Job Position _____
Address _____ Phone _____
Relationship _____

2. Name _____ Job Position _____
Address _____ Phone _____
Relationship _____

3. Name _____ Job Position _____
Address _____ **Phone** _____
Relationship _____

Have you ever been convicted of a felony or misdemeanor: _____ Yes _____ No

If yes, please explain _____

This application for employment shall be considered for 60 days

Signature

Date

- I certify that all statements are true and accurate to the best of my knowledge. I agree that any false statements, misstatements or omissions may lead to rejection of this application and/or dismissal.
- I authorize the Menomonee Falls Community Education / Recreation Department to investigate all statements and information contained in this application for employment as necessary including a background check.

RETURN TO:

Menomonee Falls Community Education / Recreation Department
W152 N8645 Margaret Road
Menomonee Falls, WI 53051
(262) 255-8460